

# ISO 14001, Environmental Management, Lead Auditor, certification

Hands-on course of 5 days - 35h

Ref.: SFL - Price 2024: CHF3 880 (excl. taxes)

## EDUCATIONAL OBJECTIVES

At the end of the training, the trainee will be able to:

To acquire the expertise to perform an ISO 14001 internal audit following ISO 19011 guidelines

To acquire the expertise to perform an ISO14001 certification audit

To acquire necessary expertise to manage an EMS audit team

To understand the operation of an ISO 14001 conformant EMS

## CERTIFICATION

This course is followed by the 3 hours "Certified ISO 14001 Lead Auditor" exam.

## THE PROGRAMME

last updated: 01/2018

### 1) Introduction to Environmental Management System as required by ISO 14001

- Normative, regulatory and legal framework related to EMS.
- Fundamental principles of Environmental Management System.
- ISO 14001 certification process.
- Environmental Management System (EMS).
- Detailed presentation of the clauses of 14001.

*Case study* : Group exchange, case study, exam preparation.

### 2) Planning and Initiating an ISO 14001 audit

- Fundamental audit concepts and principles.
- Audit approach based on evidence.
- Preparation of an ISO 14001 certification audit.
- An EMS Documentation audit.

*Case study* : Group exchange, case study, exam preparation.

### 3) Conducting an ISO 14001 audit

- Communication during the audit.
- Audit procedures: observation, document review, interview, sampling techniques.
- Audit procedures: technical verification, corroboration and evaluation.
- Audit test plans.
- Formulation of audit findings and documenting nonconformities.

*Case study* : Group exchange, case study, exam preparation.

### 4) Concluding and ensuring the follow-up of an ISO 14001 audit

- Audit documentation.
- Conducting a closing meeting and conclusion of an ISO 14001 audit.
- Evaluation of corrective action plans.
- ISO 14001 surveillance and internal audit management program.

*Case study* : Group exchange, case study, exam preparation.

## TRAINER QUALIFICATIONS

The experts leading the training are specialists in the covered subjects. They have been approved by our instructional teams for both their professional knowledge and their teaching ability, for each course they teach. They have at least five to ten years of experience in their field and hold (or have held) decision-making positions in companies.

## ASSESSMENT TERMS

The trainer evaluates each participant's academic progress throughout the training using multiple choice, scenarios, hands-on work and more. Participants also complete a placement test before and after the course to measure the skills they've developed.

## TEACHING AIDS AND TECHNICAL RESOURCES

- The main teaching aids and instructional methods used in the training are audiovisual aids, documentation and course material, hands-on application exercises and corrected exercises for practical training courses, case studies and coverage of real cases for training seminars.
- At the end of each course or seminar, ORSYS provides participants with a course evaluation questionnaire that is analysed by our instructional teams.
- A check-in sheet for each half-day of attendance is provided at the end of the training, along with a course completion certificate if the trainee attended the entire session.

## TERMS AND DEADLINES

Registration must be completed 24 hours before the start of the training.

## ACCESSIBILITY FOR PEOPLE WITH DISABILITIES

Do you need special accessibility accommodations? Contact Mrs. Fosse, Disability Manager, at [psh-accueil@ORSYS.fr](mailto:psh-accueil@ORSYS.fr) to review your request and its feasibility.

### 5) ANSI Accredited Certification Exam

- Domain 1: Fundamental principles and concepts in Environmental Management.
- Domain 2: Environmental Management System (EMS).
- Domain 3: Fundamental Audit Concepts and Principles.
- Domain 4: Preparation of an ISO 14001 audit.
- Domain 5: Conduct of an ISO 14001 audit.
- Domain 6: Conclusion and follow-up of an ISO 14001 audit.
- Domain 7: Management of an ISO 14001 audit program.

*Exam : Final exam.*

## **DATES**

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Contact us