

Project Manager: Developing Your Leadership

Hands-on course of 2 days - 14h

Ref.: RED - Price 2024: CHF1 550 (excl. taxes)

Hands-on exercises, feedback, role-play scenarios. Acquisition of techniques directly applicable to a professional setting

THE PROGRAMME

last updated: 01/2018

1) Introduction

- Understanding leadership issues in a project.
- Telling apart management and leadership.

Case study : A case study to understand the specific features of leadership.

2) Adopting the habits of a leader

- Communicating assertively. Knowing how to give an employee constructive criticism.
- Encouraging dialog within a team.
- Defusing tense situations within a team.

Exercise : Role-playing based on concrete situations provided by course attendees or the facilitator in order to develop assertive behavior in any situation.

3) Optimizing relations within a team and how it operates

- Instituting a climate of trust within a team.
- Regularly giving feedback to employees.
- Requesting feedback from your employees in order to increase its impact.
- Encouraging the expression of ideas within a project team by creating a friendly work environment.
- Praising and motivating your employees.

Exercise : Role-play scenarios built around concrete cases, simulations in subgroups to practice giving employees feedback, praising them, and motivating them.

4) Increasing your influence

- Discovering your preferred style of communication and influence.
- Understanding the differences between the four styles of influence: Cooperative, imaginative, methodical, and engaged.
- Adapting to the people you're talking with.

Exercise : Role-play scenarios in pairs to experiment with different style of communication and influence. Individualized feedback and analysis.

5) Developing a leadership strategy within the company

- Knowing how to prepare a powermap (of issues and powers) within a project.
- Taking a step back to identify your allies.
- Developing a strategy to counter opposing forces by developing your relationships.

Case study : Case studies and practice in sub-groups based around the powermap.

TRAINER QUALIFICATIONS

The experts leading the training are specialists in the covered subjects. They have been approved by our instructional teams for both their professional knowledge and their teaching ability, for each course they teach. They have at least five to ten years of experience in their field and hold (or have held) decision-making positions in companies.

ASSESSMENT TERMS

The trainer evaluates each participant's academic progress throughout the training using multiple choice, scenarios, hands-on work and more. Participants also complete a placement test before and after the course to measure the skills they've developed.

TEACHING AIDS AND TECHNICAL RESOURCES

- The main teaching aids and instructional methods used in the training are audiovisual aids, documentation and course material, hands-on application exercises and corrected exercises for practical training courses, case studies and coverage of real cases for training seminars.
- At the end of each course or seminar, ORSYS provides participants with a course evaluation questionnaire that is analysed by our instructional teams.
- A check-in sheet for each half-day of attendance is provided at the end of the training, along with a course completion certificate if the trainee attended the entire session.

TERMS AND DEADLINES

Registration must be completed 24 hours before the start of the training.

ACCESSIBILITY FOR PEOPLE WITH DISABILITIES

Do you need special accessibility accommodations? Contact Mrs. Fosse, Disability Manager, at psh-accueil@ORSYS.fr to review your request and its feasibility.

DATES

REMOTE CLASS

2024 : 08 Jul, 28 Oct