

# MSP®, Combined, Foundation & Practitioner: Certifications

Hands-on course of 5 days - 35h

Ref.: MPS - Price 2024: CHF3 530 (excl. taxes)

## EDUCATIONAL OBJECTIVES

At the end of the training, the trainee will be able to:

Understand and apply the MSP® syllabus

Manage programs according to the MSP® methodology

Differentiate between the different processes of the MSP® transformational flow

Evaluate the implementation of MSP® in various program scenarios

Prepare for and pass the Foundation and Practitioner certification exams

## CERTIFICATION

A] For an in-person course, taking the Foundation and Practitioner exams is included. The prerequisite for taking the Practitioner exam is passing the Foundation exam. The official book "Managing Successful Programmes (ISBN 9780113313273)" is provided in paper format.

B] For a remote course, a voucher is provided to take both exams online at some point after the session. For the Practitioner, the official PDF e-book is provided. It is recommended that you have a PC for the exam and another device (smartphone, tablet, laptop) to read the official PDF e-book (Adobe Digital Editions installed). You can print out the official e-book for the sake of convenience.

Materials and certification in English.  
- Foundation: 1 hour with no resources allowed, 70 questions. Passing grade is 50%.  
- Practitioner: 2.5 hours with official book, 8 questions. Passing grade is 50%.

## TRAINER QUALIFICATIONS

The experts leading the training are specialists in the covered subjects. They have been approved by our instructional teams for both their professional knowledge and their teaching ability, for each course they teach. They have at least five to ten years of experience in their field and hold (or have held) decision-making positions in companies.

## ASSESSMENT TERMS

The trainer evaluates each participant's academic progress throughout the training using multiple choice, scenarios, hands-on work and more. Participants also complete a placement test before and after the course to measure the skills they've developed.

## TEACHING AIDS AND TECHNICAL RESOURCES

- The main teaching aids and instructional methods used in the training are audiovisual aids, documentation and course material, hands-on application exercises and corrected exercises for practical training courses, case studies and coverage of real cases for training seminars.
- At the end of each course or seminar, ORSYS provides participants with a course evaluation questionnaire that is analysed by our instructional teams.
- A check-in sheet for each half-day of attendance is provided at the end of the training, along with a course completion certificate if the trainee attended the entire session.

## TERMS AND DEADLINES

Registration must be completed 24 hours before the start of the training.

## ACCESSIBILITY FOR PEOPLE WITH DISABILITIES

Do you need special accessibility accommodations? Contact Mrs. Fosse, Disability Manager, at [psh-accueil@ORSYS.fr](mailto:psh-accueil@ORSYS.fr) to review your request and its feasibility.

## THE PROGRAMME

last updated: 06/2022

### 1) Introduction to program management and MSP®

- Characteristics of programs, projects and portfolios. Program management.
- The MSP® framework. What contexts lead to the adoption of program management?
- When to use MSP®. The nine program governance themes.
- Program lifecycle.

*Exercise : Questions about the keys to successful program management. Identification of types of programs, drivers of change.*

### 2) Designing a program

- Organization. Steering committee: sponsor, Senior Responsible Owner, etc.
- Cross-program organizational structure.
- Vision. Its contents. Defining a program.
- Defining the program, approval: roles and responsibilities.

*Exercise : Defining an organization and roles.*

### 3) Refining the program's design

- Blueprint design and delivery. Iterations. Business case.
- Stakeholder engagement Identifying and analyzing stakeholders. Leadership vs. management. Communication plan.
- Managing tranches. Managing resources. Risk management. Problem solving.
- Quality management. Strategy and quality plan.

*Exercise : Build a business case, identify the chapters of a Blueprint. Identifying and addressing risks.*

### 4) Implementing the program

- Profitability management. Measurement of costs and benefits. KPIs.
- Making the results concrete: measurement system. Supporting the changes.
- Providing capacity: aligning the projects with the program's objectives.
- Coordination and control. Closing a program. Validation. Review. Dissolution of the team.

*Exercise : Managing profitability and risk.*

### 5) Contextualizing and applying MSP® to a scenario

- Simulating a given program through the transformational flow.
- Creating the relevant management documents.
- Discussing various development scenarios.

*Exercise : Applying the MSP® method to a specific scenario.*

### 6) Taking the exams

- Case studies and examples. Sample exam questions.
- Administrative formalities.
- Taking the MSP® Foundation exam.
- Taking the MSP® Practitioner exam.

## DATES

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### REMOTE CLASS

2025 : 03 Feb, 14 Apr, 07 Jul, 20 Oct