

# ISO 45001: Lead Auditor, Certification Occupational Health & Safety

Hands-on course of 5 days - 35h  
Ref.: JSV - Price 2024: contact us

## EDUCATIONAL OBJECTIVES

At the end of the training, the trainee will be able to:

Understand the concepts and tools of an Occupational Health & Safety Management System (OHSMS)

Prepare and launch the audit approach using the different conditions and requirements of the ISO 45001 standard.

Manage the various steps of an audit and communicating the relevant aspects of the approach

Draw conclusions from an audit and explain them to management

Set up monitoring using the assessment of corrective action plans

Take the "Certified ISO 45001 Lead Auditor" exam

## THE PROGRAMME

last updated: 06/2022

### 1) Introduction to the OHSMS and the ISO 45001 standard

- Situating the ISO 45001 standard within the normative and regulatory framework of occupational health and safety.
- Describing the ISO 45001 certification process.
- Fundamental principles of occupational health and safety (OH&S).
- OHSMS clauses and all requirements of the ISO 45001 standard.

*Hands-on work* : Case study on identifying OH&S risks for a company.

### 2) Audit principles, preparation, and triggering

- Principles and fundamental concepts of auditing.
- Explaining types of evidence and the evidence-based approach to auditing and risk, as well as materiality.
- Triggering, planning, and initiating an audit.
- Conducting a OHSMS document audit (step 1).
- Preparing for the audit on-site (step 2).

*Hands-on work* : Writing exercise on ethics and responses to different suggested cases.

*Goal-formalizing exercise for steps 1 and 2 of the audit.*

### 3) On-site auditing activities

- Communicating during the audit.
- Following audit procedures.
- Writing audit testing plans.

## TEACHING METHODS

Alternating theory and practice, examples drawn from actual cases. Hands-on exercises including role-playing and oral presentations. Tests similar to the certification exam.

## CERTIFICATION

After passing the exam, the participants can request recognition as "Certified ISO 45001 Provisional Auditor", "Certified ISO 45001 Auditor" or "Certified ISO 45001 Lead Auditor" depending on their level of experience.

## TRAINER QUALIFICATIONS

The experts leading the training are specialists in the covered subjects. They have been approved by our instructional teams for both their professional knowledge and their teaching ability, for each course they teach. They have at least five to ten years of experience in their field and hold (or have held) decision-making positions in companies.

## ASSESSMENT TERMS

The trainer evaluates each participant's academic progress throughout the training using multiple choice, scenarios, hands-on work and more. Participants also complete a placement test before and after the course to measure the skills they've developed.

## TEACHING AIDS AND TECHNICAL RESOURCES

- The main teaching aids and instructional methods used in the training are audiovisual aids, documentation and course material, hands-on application exercises and corrected exercises for practical training courses, case studies and coverage of real cases for training seminars.
- At the end of each course or seminar, ORSYS provides participants with a course evaluation questionnaire that is analysed by our instructional teams.
- A check-in sheet for each half-day of attendance is provided at the end of the training, along with a course completion certificate if the trainee attended the entire session.

## TERMS AND DEADLINES

Registration must be completed 24 hours before the start of the training.

## ACCESSIBILITY FOR PEOPLE WITH DISABILITIES

Do you need special accessibility accommodations? Contact Mrs. Fosse, Disability Manager, at [psh-accueil@ORSYS.fr](mailto:psh-accueil@ORSYS.fr) to review your request and its feasibility.

- Writing audit findings and non-compliance reports.

*Hands-on work* : Role-playing an opening meeting, an interview with the company's management, an interview with its staff.

#### 4) Ending the audit

- Managing the audit's documentation and reviewing the audit's quality.

- Evaluating the action plans as an auditor.

- Describing the steps to take after the initial audit.

- Incorporating the management of an internal audit program.

- Identifying and assessing auditors' skills.

*Hands-on work* : Role-playing discussions about the audit's preliminary findings with management, leading the closing meeting, and assessing corrective actions.

#### 5) Certification exam

- Overview of the certification process.

- Domains 1 and 2: Fundamental concepts and principles of Occupational Health and Safety Management Systems.

- Domain 3: Principles and fundamental concepts of auditing.

- Domains 4 and 5: Preparing and carrying out an ISO 45001 audit.

- Domain 6: Closing an ISO 45001 audit.

- Domain 7: Management of an ISO 45001 audit program.

*cer* : Taking the three-hour "Certified ISO 45001 Lead Auditor" exam.

## DATES

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Contact us