

ISO 22301: Lead Implementer, Certification

Hands-on course of 5 days - 35h

Ref.: IML - Price 2025: 3 960 (excl. taxes)

This training course will equip you with the expertise necessary to assist an organization in establishing, implementing, managing, and maintaining a Business Continuity Management System (BCMS) in accordance with the ISO 22301 standard.

EDUCATIONAL OBJECTIVES

At the end of the training, the trainee will be able to:

Master the methods and techniques for implementing and managing a Business Continuity Management System (BCMS)

Apply the ISO 22301 requirements to the unique context of an organization

Guide an organization through the entire process

Advise organizations on the best practices to implement

Prepare for the ISO 22301 Lead Implementer examination

Case studies for optimal and effective preparation in order to take the certification exam at the end of the training.

CERTIFICATION

The certification confirms that you have acquired the practical knowledge and professional skills to implement the ISO 22301 standard within an organization. The exam is conducted during the final half-day session in partnership with the certification body PECB. The course materials include extracts from the relevant standard(s) required for the certification exam. The 3-hour exam is held remotely in an asynchronous format.

THE PROGRAMME

last updated: 04/2025

1) Introduction to Business Continuity Management System (BCMS) concepts

- Introduction to the management systems and the process approach.
- Presentation of the standards ISO 22301, ISO/PAS 22399, ISO 27031, BS 25999 and regulatory framework.
- Fundamental principles of Business Continuity.
- Preliminary analysis and determining the level of maturity of the existing BCMS based upon ISO 21827.
- Writing a business case and a project plan for the implementation of a BCMS.

2) Planning a BCMS based on ISO 22301

- Definition of the scope of a BCMS.
- Development of a BCMS and Business Continuity Policies.
- Business Impact Analysis (BIA) and Risk Assessment.

3) Implementing a BCMS based on ISO 22301

- Implementation of a document management framework.
- Design and implementation of Business Continuity processes and writing procedures.
- Development of a training & awareness program and communicating about the BCMS.
- Incident management and emergency management.
- Operations management of a BCMS.

PARTICIPANTS

Project managers, auditors, managers, or anyone looking to prepare for and support an organization in implementing its BCMS.

PREREQUISITES

Holding the ISO 22301 Foundation certification (ref. FUN) or having basic knowledge of the ISO 22301 or 27031 standards is recommended.

TRAINER QUALIFICATIONS

The experts leading the training are specialists in the covered subjects. They have been approved by our instructional teams for both their professional knowledge and their teaching ability, for each course they teach. They have at least five to ten years of experience in their field and hold (or have held) decision-making positions in companies.

ASSESSMENT TERMS

The trainer evaluates each participant's academic progress throughout the training using multiple choice, scenarios, hands-on work and more. Participants also complete a placement test before and after the course to measure the skills they've developed.

TEACHING AIDS AND TECHNICAL RESOURCES

- The main teaching aids and instructional methods used in the training are audiovisual aids, documentation and course material, hands-on application exercises and corrected exercises for practical training courses, case studies and coverage of real cases for training seminars.
- At the end of each course or seminar, ORSYS provides participants with a course evaluation questionnaire that is analysed by our instructional teams.
- A check-in sheet for each half-day of attendance is provided at the end of the training, along with a course completion certificate if the trainee attended the entire session.

TERMS AND DEADLINES

Registration must be completed 24 hours before the start of the training.

ACCESSIBILITY FOR PEOPLE WITH DISABILITIES

Do you need special accessibility accommodations? Contact Mrs. Fosse, Disability Manager, at psh-accueil@ORSYS.fr to review your request and its feasibility.

4) Controlling, monitoring and measuring a BCMS, and the certification audit

- Monitoring BCMS processes.
- Development of metrics, performance indicators and dashboards.
- Internal audit and management review of a BCMS.
- Implementation of a continual improvement program.
- Preparing for an ISO 22301 certification audit.

5) ANSI Accredited Certification Exam

- Domain 1: FUNDAMENTAL PRINCIPLES AND CONCEPTS IN BUSINESS CONTINUITY.
- Domain 2: BUSINESS CONTINUITY BEST PRACTICE BASED ON ISO 22301.
- Domain 3: PLANNING A BCMS BASED ON ISO 22301.
- Domain 4: IMPLEMENTING A BCMS BASED ON ISO 22301.
- Domain 5: PERFORMANCE EVALUATION, MONITORING AND MEASUREMENT OF A BCMS BASED ON ISO 22301.
- Domain 6: CONTINUAL IMPROVEMENT OF A BCMS BASED ON ISO 22301.
- Domain 7: PREPARATION FOR A BCMS CERTIFICATION AUDIT.

6) Exam and Certificate

- Participants receive a certificate of participation worth 31 CPD (Continuing Professional Development) credits.
- The exam meets the requirements of the PECB certification program (ECP Examination and Certification Program) and is conducted remotely in an asynchronous format.
- The 3-hour exam is held remotely in an asynchronous format.

DATES

REMOTE CLASS

2025 : 29 sept., 08 déc.